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May 24, 2010
Addendum No. 1
to

Request for Proposals dated May 10, 2010
for **Climate Initiatives Program Evaluation**

Dear Consultant:

This letter is Addendum No. 1 to the Climate Initiatives Program Evaluation Request for Proposals (RFP) dated May 10, 2010. Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFP is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
1	Letter of Invitation, Proposal Due Date, Page 1; RFP Section IV, Page 6	Interested firms must submit an original and six (6) copies, as well as one electronic PDF version, of their proposal by 4:00 p.m., Friday, June 4 <i>June 18</i> , 2010.
2	Letter of Invitation, Scope of Work, Schedule and Budget, page 3	MTC expects the work to commence on or about September <i>October</i> 1, 2010 and to be completed no later than December 31, 2014.
3	Letter of Invitation, Consultant Selection Timetable, Page 3	Closing date/time for receipt of proposals: 4:00 p.m., Friday, June 4, 2010 <i>4:00 p.m., Friday, June 18, 2010</i> Interviews/Discussions (if held): Thursday, June 24, 2010 <i>Wednesday, July 21, 2010</i> Date for Receipt of Best and Final Offers (if required): Thursday, July 1, 2010 <i>Wednesday, August 4, 2010</i> MTC Administration Committee Approval: Wednesday, July 14, 2010 <i>Wednesday, September 8, 2010</i>

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
4	Letter of Invitation, Proposal, Conflict of Interest [NEW]	<p><i>Conflicts of Interest</i></p> <p>An organizational conflict of interest include circumstances in which a consultant, because of other activities, relationships, or contracts, is unable or potentially unable to render impartial assistance or advice to MTC, and the consultant's objectivity in performing the contract work is or might be otherwise impaired. Whenever MTC awards a contract that involves the rendering of advice, it will consider whether there exists the potential for bias, because of other activities, relationships or contracts of the consultant.</p> <p>MTC has determined that certain relationships or contracts on the part of a consultant seeking to participate on more than one Climate Initiative project constitute a real or potential organization conflict of interest. The following contracting activities are not permitted under MTC's Climate Initiative program:</p> <ol style="list-style-type: none">1. A consultant that is a member of a team applying for a grant under the Innovative Grants or Safe Routes to School Creative Grants programs will not eligible for consideration under this RFP to evaluate the Climate Initiatives programs.2. MTC will not consider a team <u>led</u> by a consultant selected by MTC as an eligible "panel" firm or team for the Climate Initiatives Public Outreach project for this Climate Initiatives Evaluation program. However, a firm pre-qualified for the Public Outreach project may be a subcontractor on a team responding to this RFP, as long as its proposed work does not include the evaluation of any activities carried out under the Public Outreach program.

The remaining provisions of the RFP, dated May 10, 2010, remain unchanged. In the event of a conflict between this addendum and the previous version(s), this addendum shall take precedence.

Any questions concerning this addendum to the RFP should be directed to Ashley Nguyen, Project Manager, at (510) 817-5809 or anguyen@mtc.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Ann Flemer". The signature is fluid and cursive, with the first name "Ann" and last name "Flemer" clearly distinguishable.

Ann Flemer
Deputy Executive Director, Policy

AF: AN

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